

**REQUIREMENTS FOR PERSONNEL ASSIGNED TO PERFORM ISPS-CODE VERIFICATION AND CERTIFICATION PROCESS (MARITIME SECURITY AUDITOR):**

- 1 AUDITORS SHOULD BE ABLE TO DEMONSTRATE KNOWLEDGE OF SHIP OPERATIONS AND THE AUDITING OF MANAGEMENT SYSTEM IN ACCORD WITH, AS A MINIMUM, ISO 19011 OR THE ISM-CODE.
- 2 AUDITORS PERFORMING ISPS-CODE VERIFICATION AND CERTIFICATION SHALL HAVE COMPLETED AND APPROVED ISPS-CODE COURSE.
- 3 CONTINUOUS UPDATING IS NECESSARY AS CIRCUMSTANCES DICTATE IN THE KNOWLEDGE, UNDERSTANDING AND INTERPRETATION OF THE ISPS-CODE. THIS UPDATING MAY BE THROUGH ADDITIONAL TRAINING COURSES, DISTANT LEARNING, IN-HOUSE TRAINING OR OTHER SUITABLE RECOGNIZED METHOD.
- 4 COPY OF ISPS-CODE COURSE AND COPY OF ISM-CODE OR ISO-9000 COURSES IS NECESSARY PRIOR TO AUTHORIZATION MARITIME SECURITY AUDITORS WHO HAVE RESPONSIBILITY FOR VERIFYING COMPLIANCE WITH THE REQUIREMENTS OF ISPS-CODE.
- 5 THE FOLLOWING DOCUMENTS ARE NECESSARY FOR EVALUATION AND APPROVAL AS A MARITIME SECURITY AUDITOR (MSA):
  - 5.1 APPLICATION / UPDATING FORM FOR MARITIME SECURITY AUDITOR WITH FOUR (4) COLOR PHOTOS.
  - 5.2 CURRICULUM VITAE (UPDATED CV).
  - 5.3 COPY OF THE ISPS-CODE COURSE (SHIP SECURITY OFFICER & COMPANY SECURITY OFFICER TRAINING COURSE IS ACCEPTABLE).
  - 5.4 PREVIOUS EXPERIENCE IN AUDITING THE SAFETY MANAGEMENT SYSTEMS, COPY OF UPDATED ISM-CODE OR ISO-9000 COURSES IS ACCEPTABLE AND COPY OF UPDATED I.D AS AN ISM-CODE OR ISO-9000 AUDITOR/LEAD AUDITOR RECOGNIZED BY IRCA OR OTHER RECOGNIZED ORGANIZATION.
  - 5.5 COPY OF THE LICENCE OR TITLE AS NAVAL ENGINEER, CAPTAIN, CHIEF ENG, ETC.
  - 5.6 CRIMINAL RECORD.
- 6 OTHER RELEVANT DOCUMENTS IN RELATION WITH ISPS-CODE.

ALL DOCUMENTS SHALL BE SENT TO PMDS-HEAD OFFICE BY COURIER AS SOON AS POSSIBLE, PANAMA MARITIME QUALITY SERVICES DO NOT ACCEPT DOCUMENTS SENT BY FAX OR E-MAIL.

Best Regards

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