

## **TECHNICAL CIRCULAR No.7/04**

**TO:** All PMDS/IMB Representatives Offices/Surveyors & PMDS  
Operation Department.

**FROM:** Technical Department

**SUBJECT:** 1. REPORTING ON STATUTORY SURVEYS AND CERTIFICATION (2 PAGES)  
2. PERMANENT MEANS OF ACCESS (1 PAGE)  
3. DRUG TRAFFICKING (1 PAGE)

**DATE:** August 11, 2004.

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Dear Sirs:

Looking forward to comply with International and Flags Regulations please find attached the:

- I. Technical Note TN-0013, which is self explanatory (Belize).
  - II. Circular Letter regarding the Permanent Means of Access (Belize).
  - III. Circular Letter regarding Drug Trafficking (Belize).
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- I. Regarding the Technical Note TN-0013 we would like to specify and clarify the most delicate and important points in order to comply with its objective to avoid cases of overdue surveys and vessels trading with expired certificates:
  - A) In case when initial/Renewal surveys has been conducted as per item 1.1, our Office (Head Office) is requested to send directly to Immarbe copy of the Interim/Short Term certificates issued, therefore all surveyors/representative offices and interested parties will have to send a copy of the Interim/Short Term certificate issued with a confirmation of survey completed within 5 days after completion; and their supporting survey reports and records within 15 days.

Note: The copy of Interim/Short Term certificates and the Advice of Completion of Surveys shall be sent preferable by e-mail attachment.
  - B) Regarding item 1.2 be notified that we will inform to the Administrations as a warning 30 days before the expiration days of the Interim Certificates and then after a final reminder 10 days after that date if no positive answer is received we will proceed to cancel the certificates and the Flag States will be notified.

Take special consideration regarding the paragraph above (B) when you are notified that you have documents in Stand By for any reason and an explanation is requested,

- C) Additionally to all establish survey documents, reports and certificates mandatory to be sent, all Surveyor, Representative Offices or interested parties must attach following documents:
1. Copy of the Registry Certificate or Patent of Navigation.
  2. The Advice of Completion of Survey form.

Starting from the date of issue of this Technical Note No. documentation will be processed in order to obtain a Full Term Certificate if the documentation above is not included.

- D) Regarding the items 1.5 and 1.7 we want to remind that no overdue Surveys or Extension of the statutory surveys can be conducted without Immarbe authorization and PMDS notification.

In cases when the authorization is requested directly to Belize Administration this office must be notified before the request is carried out.

- E) All other items of the Technical Note TN-0013 must be carefully evaluated and take it in to account as mandatory since the date of issued of the note.

II & III Please find attached the Circular Letters from Immarbe: Permanent Means of Access and Drug Trafficking that are self explanatory and are mandatory since the date of issue.

Regards,

Jose Delgado  
Technical Manager